

Baseline transmission confirmation form

The purpose of this form is to notify EPS, Inc. that you have transmitted your baseline TRACS files to EPS. The form helps us identify if there are problems with the TRACSMail addresses being used to transmit the information.

Property Name
(as it appears on your HAP Voucher)

HUD Section 8 Contract Number MI _____

TRACSMail ID TRACM _____

Date files transmitted ___/___/___ For Voucher Month ___/_____ (6/2021, for example)

TRACS Contact Information

Name: _____

Address: _____

City, State, Zip: _____

Phone: _____

Fax: _____

E-Mail address: _____

TRACS Software: _____
(Classic, RealPage, MRI, etc.)

Return to EPS, Inc. by email immediately after transmitting your baseline files.

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